



SANTA ROSA WEST ASSOCIATION

Dear Santa Rosa West Property Owner:

Due to the increasing activity within our Association, the Board of Directors and Architectural Control Committee would like to remind you of the following plan submittal procedures.

- Two (2) sets of plans shall be submitted directly to the Association's principal office of business, P M Property "Asset" Management, 28715 Via Montezuma #B, Temecula, CA 92590. A California licensed architect shall have prepared plans and specifications for a residence or other structure unless the ACC shall otherwise consent in writing.
- An application "Request for Architectural Approval Submittal Checklist" must be completed and submitted with a check made payable to Santa Rosa West Association in the amount designated:

Plan Review Fee: \$ 300.00
(Grading, new construction including primary residence/outbuildings)

Minor "Improvements": \$ 150.00

Variance Request Processing Fee: \$ 1,000.00

Refundable Construction Deposit*
(*due prior to plan approval) \$ 3,000.00

*This deposit is required for the protection of the Association Common Area. This deposit is refundable upon receipt of Notice of Completion signed by the Owner and verification of the ACC and/or Road Committee that no damage has been done to the common area as a result of the improvements installed or if damages have been done, that the repairs have been completed to the original and/or better condition.

Upon receiving a "complete" blueprint submittal, the Architectural Control Committee will review your plans and will contact you with approval or a listing of items requiring additional information which must then be resubmitted and recommendations within sixty (60) days. Please feel free to contact the Association's main office at (951) 676-4570 if you have any questions.

Respectfully submitted,
The Architectural Control Committee and Board of Directors
Santa Rosa West Association